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**DENR-CAR Annual Procurement Plan for CY 2015**

Code (PAP)	Procurement Program/Project (brief description)	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget		
				Pre-Procurement Conference	Ade/Post of ITB	Pre-bid Conference	Eligibility Check	Sub/Opening of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	CO	
	Common Office Supplies/ Devices, Computer Supplies, Parts & Peripherals, Electrical Supplies and Janitorial Supplies, Office Equipment that are available at PS-DBM (1st Quarter)	All Services	Negotiated Procurement-Procurement Service	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan. to March		GoP	853,321.73	
	Common Office Supplies/ Devices, Computer Supplies, Parts & Peripherals, Electrical Supplies and Janitorial Supplies, Office Equipment that are available at PS-DBM (2nd Quarter)	All Services	Negotiated Procurement-Procurement Service	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	April to June		GoP	314,032.99	
	Common Office Supplies/ Devices, Computer Supplies, Parts & Peripherals, Electrical Supplies and Janitorial Supplies, Office Equipment that are AVAILABLE at PS-DBM (3rd Quarter)	All Services	Negotiated Procurement-Procurement Service	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	July to September		GoP	296,770.53	
	Common Office Supplies/ Devices, Computer Supplies, Parts & Peripherals, Electrical Supplies and Janitorial Supplies, Office Equipment that are AVAILABLE at PS-DBM (4th Quarter)	All Services	Negotiated Procurement-Procurement Service	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	October to December		GoP	305,835.60	
	Common Office Supplies/ Devices, Computer Supplies, Parts & Peripherals, Electrical Supplies and Janitorial Supplies, Office Equipment that are NOT AVAILABLE at PS-DBM (1st & 2nd Qtr)	All Services	Public Bidding	16-Jan-15	January 23 to Feb. 17, 2015	Feb. 3, 2015	Feb. 17, 2014	Feb. 17, 2014	Feb. 18, 2014	Feb. 19-25, 2015	Feb. 26, 2015	Feb. 27, 2015	3-Mar-14	3/4/2015 to April 4 2015		GoP	952,605.33		
	Office Supplies/ Devices, Computer Supplies, Electrical Supplies and Janitorial Supplies and Office Equipment NOT AVAILABLE at the PS-DBM (3rd & 4th Quarter)	All Services	Public Bidding	5-May-15	May 8 to May 28, 2015	15-May-15	May 28, 2015	May 28, 2015	May 29, 2015	May 30, 2015 to June 5, 2015	8-Jun-15	9-Jun-15	9-Jun-15	June 10 to July 10, 2015		GoP	214,545.87		
	Various Books/References	Legal Division	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	October to December		GoP	17,276.00		

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				Pre-Procurement Conference	Ads/Post of ITB	Pre-bid Conference	Eligibility Check	Sub/Opening of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	CO	
	Field Supplies (10 pairs field Shoes, 10 Backpacks and 10 Field Jacket)	PMD	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	October to December		GoP	105,000.00	
	Digital Camera Parts/ Accessories) (Battery for NIKON Camera and DSLR	RPAO	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	October to December		GoP	6,095.00		
	Catering Services for the 1st Semester CY 2015	All Services	Public Bidding for catering held on March 3 to June small value for Catering Jan. to Mar. 2, 2015	16-Jan-15	January 23 to Feb. 17, 2015	Feb. 3, 2015	Feb. 17, 2014	Feb. 17, 2014	Feb. 18, 2014	Feb. 19-25, 2015	Feb. 26, 2015	Feb. 27, 2015	3-Mar-14	Jan. to March 2, 2015 for SVP, March to June 2015 for Public Bidding		GoP	1,067,500.00		
	Catering Services for the 2nd Semester CY 2015	All Services	Public Bidding	5-May-15	May 8 to May 28, 2015	15-May-15	May 28, 2015	May 28, 2015	May 29, 2015	May 30, 2015 to June 5, 2015	8-Jun-15	9-Jun-15	9-Jun-15	July to December 2015		GoP	1,029,500.00		

PREPARED BY:

**BENJAMIN A. VENTURA**

Engineer V/ Head BAC Secretariat

Date Prepared: October 31, 2014

RECOMMENDING APPROVAL

**ATTY. CRIZALDY M. BARCELO**

BAC Chairman

APPROVED:

**PAQUITO P. MORENO, JR.**

OIC-Regional Director