

**ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM**

*Introduction:*

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

*Instructions:*

1. Download the worksheet file APP-CSE 2020 template at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)
2. Indicate the agency's monthly requirement per item in the APP-CSE 2020 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
  - a. form used is other than the prescribed format which can be downloaded only at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph) and;
  - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
  - a. Saved using this format: APP2020\_Name of Agency\_Main or Regional Office (e.g. APP2020\_DBM\_Central Office, APP2020\_DBM\_Region IVA).
  - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.

*Note: Consistent with Memorandum Circular No. 2019 -1 dated 03 September 2019, issued by AO 25, the APP-CSE for FY 2020 must be submitted on or before **October 31, 2019**.*

Department/Bureau/Office:	Department of Environment and Natural Resources	Agency Account Code:	No Code	Contact Person:	GERTRUDES G. BACQUIAN
Region:	Cordillera Administrative Region	Organization Type:	National Government Agency	Position:	Administrative Officer V
Address:	Forestry Compound, Brgy. Gibraltar, Baguio City	E-mail :	<a href="mailto:bacdenrcar@yahoo.com">bacdenrcar@yahoo.com</a>		
		Telephone/Mobile	(074) 424-8509		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																										
<b>Pesticides or Pest Repellents</b>																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	23			23	3,205.28	4			4	557.44	14			14	1,951.04	3			3	418.08	44.00	139.36	6,131.84
<b>Solvents</b>																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	327			327	14,319.33	93			93	4,072.47	150			150	6,568.50	75			75	3,284.25	645.00	43.79	28,244.55
<b>Color Compounds and Dispersions</b>																										

3	12171703-SF-P01	STAMP PAD INK, purple or violet	bottle	18		18	554.40	3		3	92.40	3		3	92.40	4		4	123.20	28.00	30.8	862.40	
<b>Paper Materials and Products</b>																							
7	14111525-CA-A01	CARTOLINA, assorted colors	pack	56		56	4,688.32	51		51	4,269.72	1		1	83.72	2		2	167.44	110.00	83.72	9,209.20	
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	5		5	3,411.20	0		0	0.00	0		0	0.00	0		0	0.00	5.00	682.24	3,411.20	
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0		0	0.00	0		0	0.00	5		5	5,148.00	0		0	0.00	5.00	1029.6	5,148.00	
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	7		7	6,188.00	0		0	0.00	0		0	0.00	5		5	4,420.00	12.00	884	10,608.00	
14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	0		0	0.00	0		0	0.00	1		1	794.96	0		0	0.00	1.00	794.96	794.96	
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	118		118	4,373.08	65		65	2,408.90	25		25	926.50	3		3	111.18	211.00	37.06	7,819.66	
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	55		55	3,260.40	6		6	355.68	16		16	948.48	6		6	355.68	83.00	59.28	4,920.24	
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	84		84	4,009.32	36		36	1,718.28	17		17	811.41	6		6	286.38	143.00	47.73	6,825.39	
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	903		903	10,872.12	54		54	650.16	86		86	1,035.44	34		34	409.36	1,077.00	12.04	12,967.08	
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	626		626	106,770.56	147		147	25,072.32	231		231	39,399.36	28		28	4,775.68	1,032.00	170.56	176,017.92	
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	440		440	79,824.80	117		117	21,226.14	168		168	30,478.56	28		28	5,079.76	753.00	181.42	136,609.26	
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	6		6	770.64	0		0	0.00	63		63	8,091.72	0		0	0.00	69.00	128.44	8,862.36	
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	0		0	0.00	0		0	0.00	13		13	2,202.20	0		0	0.00	13.00	169.4	2,202.20	
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	17		17	495.04	3		3	87.36	5		5	145.60	3		3	87.36	28.00	29.12	815.36	
24	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	47		47	4,780.37	5		5	508.55	42		42	4,271.82	5		5	508.55	99.00	101.71	10,069.29	
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	16		16	1,131.52	17		17	1,202.24	3		3	212.16	2		2	141.44	38.00	70.72	2,687.36	
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	105		105	10,701.60	12		12	1,223.04	40		40	4,076.80	2		2	203.84	159.00	101.92	16,205.28	
28	14111704-TT-P02	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	262		262	22,898.80	95		95	8,303.00	105		105	9,177.00	139		139	12,148.60	601.00	87.4	52,527.40	
<b>Batteries and Cells and Accessories</b>																							
29	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	126		126	2,485.98	7		7	138.11	59		59	1,164.07	19		19	374.87	211.00	19.73	4,163.03	
30	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	97		97	1,913.81	10		10	197.30	65		65	1,282.45	10		10	197.30	182.00	19.73	3,590.86	
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	20		20	1,924.00	0		0	0.00	20		20	1,924.00	0		0	0.00	40.00	96.2	3,848.00	
<b>Manufacturing Components and Supplies</b>																							

32	31201610-GLJ01	GLUE, all purpose, gross weight: 200 grams min	jar	58		58	3,601.80	10		10	621.00	5		5	310.50	13		13	807.30	86.00	62.1	5,340.60	
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	41		41	810.16	16		16	316.16	11		11	217.36	17		17	335.92	85.00	19.76	1,679.60	
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	141		141	3,179.55	28		28	631.40	70		70	1,578.50	19		19	428.45	258.00	22.55	5,817.90	
35	31201502-TAE01	TAPE, ELECTRICAL, 18mm x 16M min	roll	16		16	298.72	1		1	18.67	1		1	18.67	12		12	224.04	30.00	18.67	560.10	
36	31201503-TAM01	TAPE, MASKING, width: 24mm (±1mm)	roll	79		79	4,313.40	15		15	819.00	32		32	1,747.20	25		25	1,365.00	151.00	54.6	8,244.60	
37	31201503-TAM02	TAPE, MASKING, width: 48mm (±1mm)	roll	167		167	17,802.20	2		2	213.20	16		16	1,705.60	12		12	1,279.20	197.00	106.6	21,000.20	
38	31201517-TAP01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	31		31	619.07	5		5	99.85	14		14	279.58	12		12	239.64	62.00	19.97	1,238.14	
39	31201512-TAT01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	201		201	2,028.09	11		11	110.99	72		72	726.48	15		15	151.35	299.00	10.09	3,016.91	
40	31201512-TAT02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	170		170	3,394.90	6		6	119.82	115		115	2,296.55	0		0	0.00	291.00	19.97	5,811.27	
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	5		5	291.20	0		0	0.00	3		3	174.72	0		0	0.00	8.00	58.24	465.92	
<b>Heating and Ventilation and Air Circulation</b>																							
43	40101604-EFC01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	6		6	8,218.08	0		0	0.00	0		0	0.00	0		0	0.00	6.00	1369.68	8,218.08	
44	40101604-EFS01	ELECTRIC FAN, STAND type, plastic blade	unit	1		1	856.88	0		0	0.00	0		0	0.00	0		0	0.00	1.00	856.88	856.88	
45	40101604-EFW01	ELECTRIC FAN, WALL type, plastic blade	unit	7		7	5,390.77	0		0	0.00	0		0	0.00	0		0	0.00	7.00	770.11	5,390.77	
<b>Lighting and Fixtures and Accessories</b>																							
46	39101605-FLT01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	7		7	275.73	0		0	0.00	10		10	393.90	0		0	0.00	17.00	39.39	669.63	
47	39101628-LBL01	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	10		10	821.60	10		10	821.60	0		0	0.00	0		0	0.00	20.00	82.16	1,643.20	
<b>Measuring and Observing and Testing Equipment</b>																							
48	41111604-RUP02	RULER, plastic, 450mm (18"), width: 38mm min	piece	11		11	194.48	3		3	53.04	3		3	53.04	1		1	17.68	18.00	17.68	318.24	
<b>Cleaning Equipment and Supplies</b>																							
49	47131812-AFA01	AIR FRESHENER, aerosol, 280ml/150g min	can	65		65	5,593.90	19		19	1,635.14	6		6	516.36	40		40	3,442.40	130.00	86.06	11,187.80	
50	47131604-BRS01	BROOM, soft (tambo)	piece	37		37	5,040.88	4		4	544.96	12		12	1,634.88	10		10	1,362.40	63.00	136.24	8,583.12	
51	47131604-BRT01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	38		38	691.60	0		0	0.00	10		10	182.00	23		23	418.60	71.00	18.2	1,292.20	
52	47131829-TBC01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	76		76	3,161.60	7		7	291.20	13		13	540.80	39		39	1,622.40	135.00	41.6	5,616.00	
53	47131805-CLP01	CLEANSER, SCOURING POWDER, 350g min./can	can	20		20	478.40	0		0	0.00	1		1	23.92	10		10	239.20	31.00	23.92	741.52	

54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar	13		13	117.39	0		0	0.00	8		8	72.24	10		10	90.30	31.00	9.03	279.93	
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	118		118	4,416.74	0		0	0.00	17		17	636.31	92		92	3,443.56	227.00	37.43	8,496.61	
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	41		41	5,287.36	0		0	0.00	5		5	644.80	10		10	1,289.60	56.00	128.96	7,221.76	
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	9		9	223.47	0		0	0.00	3		3	74.49	5		5	124.15	17.00	24.83	422.11	
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can	0		0	0.00	0		0	0.00	0		0	0.00	0		0	0.00	0.00	309.76	0.00	
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	56		56	6,469.68	1		1	115.53	22		22	2,541.66	35		35	4,043.55	114.00	115.53	13,170.42	
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0		0	0.00	0		0	0.00	0		0	0.00	0		0	0.00	0.00	2288	0.00	
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	1		1	145.60	0		0	0.00	1		1	145.60	0		0	0.00	2.00	145.6	291.20	
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	16		16	1,980.16	5		5	618.80	1		1	123.76	5		5	618.80	27.00	123.76	3,341.52	
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	30		30	1,614.60	3		3	161.46	16		16	861.12	13		13	699.66	62.00	53.82	3,336.84	
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	11		11	1,178.32	14		14	1,499.68	0		0	0.00	0		0	0.00	25.00	107.12	2,678.00	
65	47121701-TB-P04	TRASHBAG, plastic, transparent	roll	123		123	16,565.64	18		18	2,424.24	35		35	4,713.80	17		17	2,289.56	193.00	134.68	25,993.24	
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	21		21	495.39	0		0	0.00	0		0	0.00	15		15	353.85	36.00	23.59	849.24	
<b>Information and Communication Technology (ICT) Equipment and Devices and Accessories</b>																							
67	43211507-DCT-03	Desktop Computer, branded	unit	1		1	39,208.00	0		0	0.00	0		0	0.00	0		0	0.00	1.00	39208	39,208.00	
68	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	9		9	24,426.00	0		0	0.00	0		0	0.00	0		0	0.00	9.00	2714	24,426.00	
69	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	37		37	6,195.28	23		23	3,851.12	0		0	0.00	0		0	0.00	60.00	167.44	10,046.40	
70	43211503-LCT-03	Laptop Computer, branded	unit	4		4	182,990.08	0		0	0.00	2		2	91,495.04	0		0	0.00	6.00	45747.52	274,485.12	
71	43211708-MO-O01	MOUSE, optical, USB connection type	unit	49		49	5,453.70	0		0	0.00	0		0	0.00	0		0	0.00	49.00	111.3	5,453.70	
<b>Office Equipment and Accessories and Supplies</b>																							
76	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	15		15	135.75	0		0	0.00	17		17	153.85	0		0	0.00	32.00	9.05	289.60	
77	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	29		29	442.83	0		0	0.00	30		30	458.10	0		0	0.00	59.00	15.27	900.93	
78	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	25		25	520.00	0		0	0.00	17		17	353.60	0		0	0.00	42.00	20.8	873.60	

79	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	24		24	1,148.16	0		0	0.00	19		19	908.96	0		0	0.00	43.00	47.84	2,057.12
80	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	687		687	9,631.74	31		31	434.62	108		108	1,514.16	24		24	336.48	850.00	14.02	11,917.00
81	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	157		157	12,120.40	19		19	1,466.80	6		6	463.20	9		9	694.80	191.00	77.2	14,745.20
82	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	52		52	3,569.28	9		9	617.76	6		6	411.84	9		9	617.76	76.00	68.64	5,216.64
83	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	8		8	5,384.72	3		3	2,019.27	3		3	2,019.27	0		0	0.00	14.00	673.09	9,423.26
84	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	12		12	11,125.92	11		11	10,198.76	4		4	3,708.64	0		0	0.00	27.00	927.16	25,033.32
85	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	21		21	15,506.40	6		6	4,430.40	4		4	2,953.60	0		0	0.00	31.00	738.4	22,890.40
86	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	160		160	4,878.85	0		0	0.00	0		0	0.00	0		0	0.00	160.00	30.4928	4,878.85
87	44121506-EN-M02	ENVELOPE, MAILING, white, 80gsm (-5%)	box	15		15	5,436.60	1		1	362.44	4		4	1,449.76	0		0	0.00	20.00	362.44	7,248.80
88	44121504-EN-W02	ENVELOPE, mailing, white, with window	box	3		3	1,242.39	2		2	828.26	1		1	414.13	0		0	0.00	6.00	414.13	2,484.78
89	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	0		0	0.00	0		0	0.00	10		10	103.00	0		0	0.00	10.00	10.3	103.00
90	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	46		46	3,836.86	0		0	0.00	15		15	1,251.15	11		11	917.51	72.00	83.41	6,005.52
91	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	6		6	516.24	0		0	0.00	3		3	258.12	1		1	86.04	10.00	86.04	860.40
92	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	54		54	601.02	0		0	0.00	3		3	33.39	1		1	11.13	58.00	11.13	645.54
93	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	4		4	56.92	0		0	0.00	3		3	42.69	1		1	14.23	8.00	14.23	113.84
94	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	19		19	5,137.60	0		0	0.00	5		5	1,352.00	0		0	0.00	24.00	270.4	6,489.60
95	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	14		14	4,366.32	0		0	0.00	0		0	0.00	0		0	0.00	14.00	311.88	4,366.32
96	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	12		12	2,244.96	0		0	0.00	0		0	0.00	0		0	0.00	12.00	187.08	2,244.96
97	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	12		12	2,918.88	0		0	0.00	0		0	0.00	0		0	0.00	12.00	243.24	2,918.88
98	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	5		5	4,763.20	0		0	0.00	3		3	2,857.92	0		0	0.00	8.00	952.64	7,621.12
99	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	67		67	18,693.00	0		0	0.00	14		14	3,906.00	0		0	0.00	81.00	279	22,599.00

100	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	100		100	32,136.00	2		2	642.72	16		16	5,141.76	4		4	1,285.44	122.00	321.36	39,205.92
101	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	111		111	5,898.54	30		30	1,594.20	5		5	265.70	1		1	53.14	147.00	53.14	7,811.58
102	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	16		16	665.60	6		6	249.60	16		16	665.60	2		2	83.20	40.00	41.6	1,664.00
103	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	31		31	1,376.71	0		0	0.00	3		3	133.23	0		0	0.00	34.00	44.41	1,509.94
104	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	52		52	695.76	20		20	267.60	30		30	401.40	0		0	0.00	102.00	13.38	1,364.76
105	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	30		30	401.40	20		20	267.60	30		30	401.40	0		0	0.00	80.00	13.38	1,070.40
106	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	30		30	401.40	10		10	133.80	30		30	401.40	0		0	0.00	70.00	13.38	936.60
107	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	163		163	1,463.74	51		51	457.98	60		60	538.80	3		3	26.94	277.00	8.98	2,487.46
108	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	70		70	628.60	33		33	296.34	55		55	493.90	3		3	26.94	161.00	8.98	1,445.78
109	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	18		18	161.64	3		3	26.94	13		13	116.74	3		3	26.94	37.00	8.98	332.26
110	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	40		40	310.40	10		10	77.60	35		35	271.60	6		6	46.56	91.00	7.76	706.16
111	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	40		40	561.60	5		5	70.20	40		40	561.60	1		1	14.04	86.00	14.04	1,207.44
112	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	52		52	1,081.08	13		13	270.27	36		36	748.44	13		13	270.27	114.00	20.79	2,370.06
113	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	2		2	479.58	1		1	239.79	1		1	239.79	0		0	0.00	4.00	239.79	959.16
114	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	13		13	1,423.50	6		6	657.00	1		1	109.50	0		0	0.00	20.00	109.5	2,190.00
115	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	3		3	102.39	0		0	0.00	0		0	0.00	0		0	0.00	3.00	34.13	102.39
116	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	45		45	666.90	0		0	0.00	5		5	74.10	5		5	74.10	55.00	14.82	815.10
117	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	27		27	902.61	5		5	167.15	0		0	0.00	0		0	0.00	32.00	33.43	1,069.76
118	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	17		17	7,717.32	0		0	0.00	0		0	0.00	0		0	0.00	17.00	453.96	7,717.32
119	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	12		12	2,433.60	0		0	0.00	0		0	0.00	0		0	0.00	12.00	202.8	2,433.60
120	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	1		1	131.96	0		0	0.00	0		0	0.00	0		0	0.00	1.00	131.96	131.96
121	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	81		81	3,285.36	17		17	689.52	0		0	0.00	0		0	0.00	98.00	40.56	3,974.88

122	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	51		51	9,016.80	7		7	1,237.60	0		0	0.00	0		0	0.00	58.00	176.8	10,254.40	
123	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	2		2	1,828.32	0		0	0.00	0		0	0.00	0		0	0.00	2.00	914.16	1,828.32	
124	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	13		13	323.70	0		0	0.00	15		15	373.50	0		0	0.00	28.00	24.9	697.20	
125	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	20		20	1,116.60	0		0	0.00	10		10	558.30	0		0	0.00	30.00	55.83	1,674.90	
126	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	2		2	19,069.44	0		0	0.00	0		0	0.00	0		0	0.00	2.00	9534.72	19,069.44	
127	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	3		3	1,040.55	0		0	0.00	0		0	0.00	0		0	0.00	3.00	346.85	1,040.55	
129	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	1		1	9,297.60	0		0	0.00	0		0	0.00	0		0	0.00	1.00	9297.6	9,297.60	
130	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	1		1	5,699.20	0		0	0.00	0		0	0.00	0		0	0.00	1.00	5699.2	5,699.20	
<b>Printer or Facsimile or Photocopier Supplies</b>																							
134	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	52		52	53,539.20	17		17	17,503.20	22		22	22,651.20	17		17	17,503.20	108.00	1029.6	111,196.80	
136	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	52		52	40,560.00	19		19	14,820.00	24		24	18,720.00	19		19	14,820.00	114.00	780	88,920.00	
137	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	190		190	47,424.00	52		52	12,979.20	70		70	17,472.00	13		13	3,244.80	325.00	249.6	81,120.00	
138	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	92		92	22,963.20	52		52	12,979.20	56		56	13,977.60	13		13	3,244.80	213.00	249.6	53,164.80	
139	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	90		90	22,464.00	52		52	12,979.20	56		56	13,977.60	13		13	3,244.80	211.00	249.6	52,665.60	
140	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	90		90	22,464.00	52		52	12,979.20	55		55	13,728.00	2		2	499.20	199.00	249.6	49,670.40	
152	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0		0	0.00	0		0	0.00	1		1	769.60	0		0	0.00	1.00	769.6	769.60	
153	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0		0	0.00	0		0	0.00	1		1	915.20	0		0	0.00	1.00	915.2	915.20	
158	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0		0	0.00	0		0	0.00	0		0	0.00	0		0	0.00	0.00	641.68	0.00	
160	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	8		8	5,249.92	0		0	0.00	2		2	1,312.48	0		0	0.00	10.00	656.24	6,562.40	
161	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	6		6	4,929.60	0		0	0.00	2		2	1,643.20	0		0	0.00	8.00	821.6	6,572.80	
170	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	20		20	7,321.60	20		20	7,321.60	25		25	9,152.00	0		0	0.00	65.00	366.08	23,795.20	
171	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	30		30	10,982.40	35		35	12,812.80	20		20	7,321.60	0		0	0.00	85.00	366.08	31,116.80	
172	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	133		133	48,688.64	48		48	17,571.84	47		47	17,205.76	19		19	6,955.52	247.00	366.08	90,421.76	

173	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	127		127	46,492.16	37		37	13,544.96	42		42	15,375.36	18		18	6,589.44	224.00	366.08	82,001.92
178	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart	200		200	81,120.00	120		120	48,672.00	81		81	32,853.60	66		66	26,769.60	467.00	405.6	189,415.20
179	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart	207		207	83,959.20	120		120	48,672.00	66		66	26,769.60	56		56	22,713.60	449.00	405.6	182,114.40
198	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart	8		8	619.44	0		0	0.00	4		4	309.72	0		0	0.00	12.00	77.43	929.16
208	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	14		14	48,048.00	7		7	24,024.00	11		11	37,752.00	10		10	34,320.00	42.00	3432	144,144.00
209	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	2		2	4,721.60	0		0	0.00	1		1	2,360.80	0		0	0.00	3.00	2360.8	7,082.40
210	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	2		2	5,085.60	0		0	0.00	1		1	2,542.80	0		0	0.00	3.00	2542.8	7,628.40
211	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	2		2	5,085.60	0		0	0.00	1		1	2,542.80	0		0	0.00	3.00	2542.8	7,628.40
212	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	2		2	5,085.60	0		0	0.00	1		1	2,542.80	0		0	0.00	3.00	2542.8	7,628.40
226	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	1		1	4,466.80	0		0	0.00	1		1	4,466.80	0		0	0.00	2.00	4466.8	8,933.60
266	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	2		2	7,800.00	2		2	7,800.00	2		2	7,800.00	2		2	7,800.00	8.00	3900	31,200.00
268	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	2		2	7,945.60	2		2	7,945.60	2		2	7,945.60	2		2	7,945.60	8.00	3972.8	31,782.40

**Audio and Visual Equipment and Supplies**

285	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	1		1	17,472.00	0		0	0.00	0		0	0.00	0		0	0.00	1.00	17472	17,472.00
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**Flag or Accessories**

**Printed Publications**

287	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book	3		3	87.36	0		0	0.00	0		0	0.00	3		3	87.36	6.00	29.12	174.72
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**Fire Fighting Equipment**

288	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	0		0	0.00	1		1	1,144.00	0		0	0.00	0		0	0.00	1.00	1144	1,144.00
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**Consumer Electronics**

**Furniture and Furnishings**

**Arts and Crafts Equipment and Accessories and Supplies**

298	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	354		354	12,251.94	229		229	7,925.69	256		256	8,860.16	109		109	3,772.49	948.00	34.61	32,810.28
299	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	202		202	6,991.22	122		122	4,222.42	101		101	3,495.61	64		64	2,215.04	489.00	34.61	16,924.29
300	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	84		84	2,907.24	24		24	830.64	39		39	1,349.79	44		44	1,522.84	191.00	34.61	6,610.51

**SOFTWARE**

**PASSENGER AIR TRANSPORTATION**

1	43212111-GFA-001	* Airline Ticket	ticket	2		2	0.00	2		2	0.00	2		2	0.00	7		7	0.00	13.00		0.00
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**Motor Vehicles**

**A. For the Exercise of the Executive Functions**



**F. For Disaster Response and Rescue/Relief Operations**

**PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

**Common Electrical Supplies**

3	LED light 18 watts 48 slim	pc	2		2	700.00	0		0	0.00	3		3	1,050.00	0		0	0.00	5.00	350.00	1,750.00
4	Flashlight with battery 2AA and rechargeable	pc	7		7	2,450.00	0		0	0.00	0		0	0.00	0		0	0.00	7.00	350.00	2,450.00
5	Outlet surge protection, 8ft. Long extension cord	pc	4		4	3,400.00	0		0	0.00	0		0	0.00	2		2	1,700.00	6.00	850.00	5,100.00

**Common Office Equipment**

3	First Aid/Emergency kit	set	25		25	12,500.00	0		0	0.00	25		25	12,500.00	25		25	12,500.00	75.00	500.00	37,500.00
4	Skull guard/hard hat	pcs	25		25	12,500.00	0		0	0.00	25		25	12,500.00	25		25	12,500.00	75.00	500.00	37,500.00
6	Heavy Duty Plastic Storage box 50L	pcs	11		11	11,000.00	0		0	0.00	0		0	0.00	0		0	0.00	11.00	1,000.00	11,000.00
7	Rechargeable headlamp	pcs	30		30	13,500.00	0		0	0.00	0		0	0.00	30		30	13,500.00	60.00	450.00	27,000.00
8	Mist net	pcs	20		20	19,000.00	0		0	0.00	0		0	0.00	20		20	19,000.00	40.00	950.00	38,000.00

**Common Office Supplies**

1	Artline 854 M	box	0		0	0.00	0		0	0.00	2		2	1,000.00	0		0	0.00	2.00	500.00	1,000.00
2	Archfile, legal, 2", spine 2 rings, spine insert metal reinforced edges, finger pull hole, lockable front cover	box	110		110	17,373.40	0		0	0.00	2		2	315.88	0		0	0.00	112.00	157.94	17,689.28
3	Ballpen Finepoint, (fabercastle .05) black	box	0		0	0.00	0		0	0.00	2		2	700.00	10		10	3,500.00	12.00	350.00	4,200.00
4	Ballpen Finepoint, (fabercastle .05) blue	box	0		0	0.00	0		0	0.00	0		0	0.00	10		10	3,500.00	10.00	350.00	3,500.00
5	Ballpen Finepoint, (fabercastle .05) red	box	0		0	0.00	0		0	0.00	0		0	0.00	5		5	1,750.00	5.00	350.00	1,750.00
6	Ballpen, black, 12 pcs/box	box	39		39	8,580.00	18		18	3,960.00	0		0	0.00	4		4	880.00	61.00	220.00	13,420.00
7	Ballpen, blue, 12 pcs/box	box	26		26	5,720.00	0		0	0.00	0		0	0.00	0		0	0.00	26.00	220.00	5,720.00
8	Ballpen, red, 12 pcs/box	box	28		28	6,188.00	0		0	0.00	0		0	0.00	2		2	442.00	30.00	221.00	6,630.00
9	Ballpen, BPS Fine .5 point, Japan made. black	box	5		5	1,294.00	0		0	0.00	7		7	1,811.60	0		0	0.00	12.00	258.80	3,105.60
10	Ballpen, BPS Fine .5 point, Japan made, blue	box	4		4	2,400.00	0		0	0.00	2		2	1,200.00	0		0	0.00	6.00	600.00	3,600.00
11	Ballpen, BPS Fine .5 point, Japan made, red	box	2		2	1,200.00	0		0	0.00	3		3	1,800.00	0		0	0.00	5.00	600.00	3,000.00
13	Ballpen, retractable HBW Matrix OG-5 Black	box	6		6	2,100.00	0		0	0.00	0		0	0.00	0		0	0.00	6.00	350.00	2,100.00
15	Battery, rechargeable AA	pack	20		20	9,000.00	0		0	0.00	0		0	0.00	0		0	0.00	20.00	450.00	9,000.00

**Common Janitorial Supplies**

1	Bathroom soap regular, 180 grams 3 pcs/pack	pc	27		27	1,350.00	0		0	0.00	0		0	0.00	27		27	1,350.00	54.00	50.00	2,700.00
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3	Brush for toilet with handle (plastic)	pc	1		1	26.25	0		0	0.00	0		0	0.00	0		0	0.00	1.00	26.25	26.25	
4	Deodorant cake	pc	36		36	1,332.00	0		0	0.00	0		0	0.00	36		36	1,332.00	72.00	37.00	2,664.00	
5	Desk scrub brush with broom handle	pc	1		1	400.00	1		1	400.00	1		1	400.00	0		0	0.00	3.00	400.00	1,200.00	
6	Dish washing liquid 500 ml	bottle	20		20	2,420.00	3		3	363.00	3		3	363.00	13		13	1,573.00	39.00	121.00	4,719.00	
7	Dish washing paste, big	pc	10		10	400.00	0		0	0.00	0		0	0.00	5		5	200.00	15.00	40.00	600.00	
8	Doormat, heavy duty, cloth, big	pc	1		1	35.00	0		0	0.00	1		1	35.00	0		0	0.00	2.00	35.00	70.00	
9	Fabric conditioner	ltr	12		12	1,908.00	0		0	0.00	0		0	0.00	12		12	1,908.00	24.00	159.00	3,816.00	
10	Floor brush with long plastic plastic handle	pc	1		1	35.00	0		0	0.00	0		0	0.00	0		0	0.00	1.00	35.00	35.00	
11	Floor wax, liquid/emulsion 4.5 ml	bottle	4		4	3,916.00	0		0	0.00	0		0	0.00	4		4	3,916.00	8.00	979.00	7,832.00	
13	Glass cleaner with sprayer, 500 ml, antibacterial	bottle	1		1	138.60	3		3	415.80	4		4	554.40	3		3	415.80	11.00	138.60	1,524.60	
14	Hand Gloves XL rubber	pair	0		0	0.00	0		0	0.00	1		1	60.00	0		0	0.00	1.00	60.00	60.00	
15	hand liquid soap with moisturizer, branded	bottle	6		6	600.00	0		0	0.00	0		0	0.00	0		0	0.00	6.00	100.00	600.00	
<b>Office Equipment and Accessories</b>																						
1	Comb binding machine, heavy duty	unit	2		2	5,600.00	0		0	0.00	0		0	0.00	0		0	0.00	2.00	2,800.00	5,600.00	
2	Paper shredder, heavy duty	unit	1		1	5,699.20	0		0	0.00	0		0	0.00	0		0	0.00	1.00	5,699.20	5,699.20	
4	Printer, 3 in 1 Continuous Ink System (tank type for ink)	unit	4		4	34,000.00	1		1	8,500.00	0		0	0.00	0		0	0.00	5.00	8,500.00	42,500.00	
5	Printer, A3 4-in-1 Multifunction	unit	1		1	33,768.42	0		0	0.00	0		0	0.00	0		0	0.00	1.00	33,768.42	33,768.42	
<b>Office Supplies</b>																						
<b>Audio and visual presentation and composing equipment</b>																						
6	Powered Speaker for Flag Ceremony	pc	4		4	56,000.00	0		0	0.00	0		0	0.00	4		4	56,000.00	8.00	14,000.00	112,000.00	
7	Wireless microphone-heavy duty (50 meters radius)	pc	4		4	10,000.00	0		0	0.00	0		0	0.00	4		4	10,000.00	8.00	2,500.00	20,000.00	
<b>Photographic or filming or video equipment</b>																						
5	DJI Mavic 2 intelligent Flight Battery	unit	2		2	21,000.00	2		2	21,000.00	0		0	0.00	0		0	0.00	4.00	10,500.00	42,000.00	
6	DJI Mavic 2 Battery charging hub	pc	2		2	11,000.00	2		2	11,000.00	0		0	0.00	0		0	0.00	4.00	5,500.00	22,000.00	
8	Pgytech Mavic 2 Carrying case	unit	1		1	3,700.00	1		1	3,700.00	0		0	0.00	0		0	0.00	2.00	3,700.00	7,400.00	
9	Scandisk Extreme MicroSD card 64GB (64GB V30 U3 Class 10 UHS-1)	unit	5		5	15,000.00	5		5	15,000.00	0		0	0.00	0		0	0.00	10.00	3,000.00	30,000.00	
<b>Cleaning Equipment and Supplies</b>																						
1	Brush for floor with long plastic handle	pcs	0		0	0.00	0		0	0.00	1		1	50.00	0		0	0.00	1.00	50.00	50.00	

2	Brush for toilet with handle, round	pcs	0		0	0.00	0		0	0.00	1		1	26.25	0		0	0.00	1.00	26.25	26.25	
3	Clog Buster	gals	1		1	66.47	0		0	0.00	1		1	66.47	0		0	0.00	2.00	66.47	132.94	
4	Dipper (tabo) plastic	pcs	1		1	15.00	0		0	0.00	1		1	15.00	0		0	0.00	2.00	15.00	30.00	
5	Gardening gloves	pair	19		19	1,900.00	0		0	0.00	0		0	0.00	18		18	1,800.00	37.00	100.00	3,700.00	
6	Industrial Gloves, leather long, heavy duty	pair	7		7	5,495.00	7		7	5,495.00	5		5	3,925.00	0		0	0.00	19.00	785.00	14,915.00	
8	Mop, 360 rotating mop with rinse bucket	pcs	2		2	5,000.00	2		2	5,000.00	0		0	0.00	0		0	0.00	4.00	2,500.00	10,000.00	
<b>Paper Materials and Products</b>																						
1	Novajet Mylar paper, min 75 microns (.003mm) 36 x 20 m	roll	0		0	0.00	0		0	0.00	1		1	4,500.00	0		0	0.00	1.00	4,500.00	4,500.00	
2	EPSON Photo paper, A4 size, min 240 gsm 20 sheets/pack	pack	20		20	5,000.00	40		40	10,000.00	0		0	0.00	0		0	0.00	60.00	250.00	15,000.00	
3	Novajet Mylar paper, min 75 microns (.003mm) 36 x 20 m	roll	1		1	4,500.00	1		1	4,500.00	0		0	0.00	0		0	0.00	2.00	4,500.00	9,000.00	
4	Paper board, 8.5" x 11", white 200 GSM	pack	20		20	640.00	20		20	640.00	0		0	0.00	0		0	0.00	40.00	32.00	1,280.00	
5	Paper, board long, 10s /pack	pack	10		10	500.00	0		0	0.00	0		0	0.00	0		0	0.00	10.00	50.00	500.00	
7	Looseleaf cover, made of chip board for LEGAL	bundle	1		1	794.52	0		0	0.00	0		0	0.00	1		1	794.52	2.00	794.52	1,589.04	
8	Wrapping paper kraft, 65 gsm (-5%)	pack	1		1	154.84	0		0	0.00	0		0	0.00	1		1	154.84	2.00	154.84	309.68	
9	News magazine	pc	0		0	0.00	0		0	0.00	0		0	0.00	500		500	15,000.00	500.00	30.00	15,000.00	
<b>Lighting and fixtures and accessories</b>																						
1	39112102 LB-B01 LED Tube Series T8-18 w	pcs	60		60	18,000.00	0		0	0.00	0		0	0.00	50		50	15,000.00	110.00	300.00	33,000.00	
2	Filing cabinet , steel, lateral 1328x 900 x 450 mm	unit	4		4	35,996.00	4		4	35,996.00	2		2	17,998.00	0		0	0.00	10.00	8,999.00	89,990.00	
3	7 Section Metal mesh desk organizer	pcs	20		20	11,000.00	0		0	0.00	20		20	11,000.00	0		0	0.00	40.00	550.00	22,000.00	
8	Filing cabinet , steel vertical 1331 x 460 x 620 mm	unit	1		1	5,999.00	0		0	0.00	0		0	0.00	0		0	0.00	1.00	5,999.00	5,999.00	
9	Iron board, 33 x 107 cm	pcs	5		5	12,500.00	0		0	0.00	0		0	0.00	5		5	12,500.00	10.00	2,500.00	25,000.00	
10	Ironing sole plate, non stick	pcs	5		5	15,000.00	0		0	0.00	0		0	0.00	5		5	15,000.00	10.00	3,000.00	30,000.00	
11	Light bulbs, 23 watts	pcs	60		60	10,800.00	0		0	0.00	0		0	0.00	60		60	10,800.00	120.00	180.00	21,600.00	
12	Circular lamp set, 22 watts	pcs	15		15	2,235.00	0		0	0.00	0		0	0.00	15		15	2,235.00	30.00	149.00	4,470.00	
13	Various Electrical Supplies for the maintenance of the buildings	lot	1		1	5,000.00	0		0	0.00	0		0	0.00	1		1	5,000.00	2.00	5,000.00	10,000.00	
<b>Electrical equipment and components and supplies</b>																						
1	Extension wire, max. cap 250V, 5m cord length	pc	3		3	3,870.00	0		0	0.00	0		0	0.00	0		0	0.00	3.00	1,290.00	3,870.00	

2	Extension wire, 10 m cord length	pc	3		3	5,904.00	0		0	0.00	0		0	0.00	0		0	0.00	3.00	1,968.00	5,904.00
3	Percolator (50 cups capacity)	pc	2		2	24,000.00	0		0	0.00	0		0	0.00	0		0	0.00	2.00	12,000.00	24,000.00
4	Water Dispenser (hot & cold)	pc	1		1	5,800.00	0		0	0.00	0		0	0.00	0		0	0.00	1.00	5,800.00	5,800.00

**Computer Supplies**

1	1 TB Sata HDD	pc	2		2	12,000.00			0	0.00			0	0.00			0	0.00	2.00	6,000.00	12,000.00
2	1 BOX cat 6	box	1		1	6,000.00			0	0.00			0	0.00			0	0.00	1.00	6,000.00	6,000.00

**Common ICT Equipment**

15	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min with DVD cover	pc	83		83	2,490.00	175		175	5,250.00	250		250	7,500.00	0		0	0.00	508.00	30.00	15,240.00
17	Drone with mini pod	unit	2		2	120,000.00	0		0	0.00	0		0	0.00	0		0	0.00	2.00	60,000.00	120,000.00
18	EXTERNAL HARD DRIVE, 2TB, 2.5"HDD, USB 3.0	unit	6		6	24,000.00	0		0	0.00	0		0	0.00	0		0	0.00	6.00	4,000.00	24,000.00
19	EXTERNAL HARD DRIVE, 4TB, 2.5"HDD, USB 3.0	unit	10		10	40,000.00	4		4	16,000.00	1		1	4,000.00	0		0	0.00	15.00	4,000.00	60,000.00
21	Flash Drive USB 24 GB capacity	pc	2		2	700.00	0		0	0.00	0		0	0.00	0		0	0.00	2.00	350.00	700.00
23	Geotagging Equipment (Android with GPS)	unit	5		5	74,995.00	2		2	29,998.00	0		0	0.00	0		0	0.00	7.00	14,999.00	104,993.00
24	Geotagging Equipment (Android with GPS with Accessories)	unit	8		8	119,992.00	0		0	0.00	0		0	0.00	0		0	0.00	8.00	14,999.00	119,992.00
27	Memory card for GPS and Android 64 GB capacity	pcs	20		20	20,000.00	0		0	0.00	0		0	0.00	0		0	0.00	20.00	1,000.00	20,000.00
30	Monitor, 24"	unit	1		1	8,500.00	0		0	0.00	0		0	0.00			0	0.00	1.00	8,500.00	8,500.00

**OTHER SOFTWARE**

**Consumables**

1	INK CARTRIDGE BROTHER, (LC 67 HY black	cart	0		0	0.00	1		1	910.00	1		1	910.00	1		1	910.00	3.00	910.00	2,730.00
2	INK CARTRIDGE BROTHER, (LC 67 HY cyan	cart	0		0	0.00	1		1	868.00	1		1	868.00	1		1	868.00	3.00	868.00	2,604.00
3	INK CARTRIDGE BROTHER, (LC 67 HY magenta	cart	0		0	0.00	1		1	546.00	1		1	546.00	1		1	546.00	3.00	546.00	1,638.00
4	INK CARTRIDGE BROTHER, (LC 67 HY yellow	cart	0		0	0.00	1		1	868.40	1		1	868.40	1		1	868.40	3.00	868.40	2,605.20
11	Ink CART, Canon 750 black CLI-751 ink cart	cart	4		4	2,800.00			0	0.00	5		5	3,500.00	0		0	0.00	9.00	700.00	6,300.00

**Other Categories**

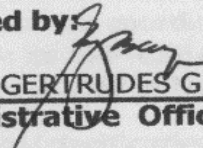
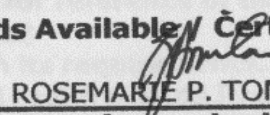
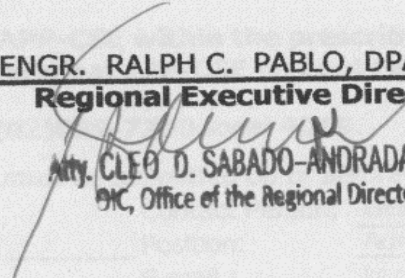
8	48101710-DW-F01 Drinking Water/ Fountain	gallon	251		251	7,530.00	302		302	9,060.00	352		352	10,560.00	352		352	10,560.00	1,257.00	30.00	37,710.00
10	Coffee (3-in-1)	pack	12		12	2,160.00	12		12	2,160.00	22		22	3,960.00	2		2	360.00	48.00	180.00	8,640.00
11	Coffee creamer	kilo	3		3	216.00	3		3	216.00	6		6	432.00	0		0	0.00	12.00	72.00	864.00
12	Ground Coffee	kilo	3		3	750.00	3		3	750.00	3		3	750.00	0		0	0.00	9.00	250.00	2,250.00
13	Sugar	kilo	6		6	270.00	6		6	270.00	6		6	270.00	0		0	0.00	18.00	45.00	810.00

<b>A. TOTAL</b>																				<b>P</b>	<b>4,194,516.33</b>
<b>B. ADDITIONAL PROVISION FOR</b>																				<b>P</b>	<b>419,451.63</b>
<b>C. ADDITIONAL PROVISION FOR</b>																					

<b>D. GRAND TOTAL (A + B+ C)</b>								<b>P</b>	<b>4,613,967.96</b>	
<b>E. APPROVED BUDGET BY THE AGENCY</b>								<b>P</b>	<b>-</b>	
<b>F. MONTHLY CASH REQUIREMENTS</b>								<b>P</b>	<b>-</b>	
G.1 Available at Procurement Service Stores		1,503,730.85		401,481.74		566,418.89		225,813.39	P	2,697,444.87
G.2 Other Items not available at PS but regulary		959,806.70		192,866.20		106,035.00		238,363.56	P	1,497,071.46
<b>TOTAL MONTHLY CASH REQUIREMENTS</b>		<b>2,463,537.55</b>		<b>594,347.94</b>		<b>672,453.89</b>		<b>464,176.95</b>	<b>P</b>	<b>4,194,516.33</b>

*\*Agency must put the monthly requirement for air tickets both local and international.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been

<p><b>Prepared by:</b> </p> <p>GERTRUDES G. BACQUIAN Administrative Officer V-Procurement</p> <p><b>Date Prepared:</b> _____</p>	<p><b>Certified Funds Available / Certified Appropriate Func Approved by:</b></p> <p> ROSEMARIE P. TOMILAS, CPA Accountant III</p>	<p><b>ENGR. RALPH C. PABLO, DPA, En P</b> Regional Executive Director</p> <p> Atty. CLEO D. SABADO-ANDRADA, CPA SIC, Office of the Regional Director</p>
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