

**Department of Environment and Natural Resources-Cordillera Administrative Region (Regional Office) Annual Procurement Plan for FY 2019
(INDICATIVE)**

| Code (PAP) | Procurement Program/Project | PMO/ User | End- User | Mode of Procurement | Schedule for each procurement Activity | | | | Source of Funds | Estimated Budget (Php) | | | Remarks (brief description of Program/Project) |
|---|--|--------------|---|---------------------------------|--|------------------|-----------------|------------------|-----------------|------------------------|--------------|----|---|
| | | | | | Ads/Post of ITB | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| A.01.a | Security Sevices | | All Services | Competitive Bidding | 7-Nov-18 | 5-Dec-18 | 12-Dec-18 | 4-Jan-19 | GoP | 1,825,000.00 | 1,825,000.00 | | |
| A.01.a, A.01.b,A.02.a, A.02.b, A.02.c, A.03.b, A.03.c, A.03.d.1, A.03.d.3, A.03.g.1, A.03.g.3, A.03.g.4 | Common Eletrical Supplies/Office Supplies and Devices/Office Equipment /Common Computer Supplies/Consumables/Common Janitorial Supplies (1st Quarter) | | All Services | NP-53.5 Agency-to-Agency | | N/A | | | GoP | 973,039.64 | 973,039.64 | | to be purchased from the Procurement Service |
| A.01.a, A.01.b,A.02.a, A.02.b, A.02.c, A.03.b, A.03.c, A.03.d.1, A.03.d.3, A.03.g.1, A.03.g.3, A.03.g.4 | Eletrical Supplies, Components/Office Supplies and Devices/Equipment, Janitorial Supplies/Cleaning Supplies & Equipment, Computer Supplies/Consumables, Accessorie, Equipments Peripherals, Cleaning Equipment/Tools & Supplies, Furniture (cabinets)- not available at Procurement Service (1st Quarter) | | All Services | Competitive Bidding | 15-Nov-18 | 12-Dec-18 | 4-Jan-19 | 14-Jan-19 | GoP | 1,105,049.83 | 1,105,049.83 | | |
| A.03.c, A.03.d.1, A.03.d.2 | Binding Machine and Filing Cabinets | | SMD/CDD | Competitive Bidding | 15-Nov-18 | 12-Dec-18 | 4-Jan-19 | 16-Jan-19 | GoP | 92,585.90 | 92,585.90 | | |
| A.01.b | Powered Speaker and Microphones, Multi Tester | | HRD | NP-53.9 Small Value Procurement | 9-Jan-19 | N/A | 16-Jan-19 | 23-Jan-19 | GoP | 132,000.00 | 132,000.00 | | |
| A.03.g.1/A.03.c | Various Field Supplies (Sleeping bags, boots, Rain coats, Jackets, Flashlights, Tents etc. | | Enforcement Div./Surveys & Mapping Division | Competitive Bidding | 15-Nov-18 | 12-Dec-18 | 4-Jan-19 | 14-Jan-19 | GoP | 207,920.00 | 207,920.00 | | Land Evaluation/Enforcement & Regulatory Program |
| | Various Kitchen Utensils | | Cottages | NP-53.9 Small Value Procurement | N/A | N/A | 16-Jan-19 | 23-Jan-19 | GoP | 14,873.00 | 14,873.00 | | |
| A.03.c | Plotter Cutter Assembly and printheads (1st Qtr.) | | Surveys and Mapping Division | NP-53.9 Small Value Procurement | N/A | N/A | 16-Jan-19 | 23-Jan-19 | GoP | 4,369.00 | 4,369.00 | | |

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|---|---|--------------|--------------|------------------------------|--|---------------------|--------------------|---------------------|--------------------|------------------------|------------|----|--|
| | | | | | Ads/Post of ITB | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| A.01.a, A.01.b,A.02.a, A.02.b, A.02.c, A.03.b, A.03.c, A.03.d.1, A.03.d.3, A.03.g.1, A.03.g.3, A.03.g.4 | Common Eletrical Supplies/Office Supplies and Devices/Office Equipment /Common Computer Supplies/Consumables/Common Janitorial Supplies (2nd Quarter) | All Services | | NP-53.5 Agency-to- Agency | | N/A | | | GoP | 273,622.07 | 273,622.07 | | to be purchased from the Procurement Service |
| A.01.a, A.01.b,A.02.a, A.02.b, A.02.c, A.03.b, A.03.c, A.03.d.1, A.03.d.3, A.03.g.1, A.03.g.3, A.03.g.4 | Office Supplies and Devices/Office Equipment /Common Computer Supplies/Consumables,Parts, peripherals, Janitorial Supplies (2nd Quarter) | All Services | | Competitive Bidding | 21-Feb-19 | 13-Mar-19 | 20-Mar-19 | 30-Mar-19 | GoP | 88,360.00 | 88,360.00 | | |
| A.01.a, A.01.b,A.02.a, A.02.b, A.02.c, A.03.b, A.03.c, A.03.d.1, A.03.d.3, A.03.g.1, A.03.g.3, A.03.g.4 | Common Eletrical Supplies/Office Supplies and Devices/Office Equipment /Common Computer Supplies/Consumables/Common Janitorial Supplies (3rd Quarter) | All Services | | NP-53.5 Agency-to- Agency | | N/A | | | GoP | 590,578.35 | 590,578.35 | | to be purchased from the Procurement Service |
| A.01.a, A.01.b,A.02.a, A.02.b, A.02.c, A.03.b, A.03.c, A.03.d.1, A.03.d.3, A.03.g.1, A.03.g.3, A.03.g.4 | Office Supplies and Devices/Office Equipment /Common Computer Supplies/Consumables,Parts, peripherals, Janitorial Supplies (3rd Quarter) | All Services | | Competitive Bidding | 18-Apr-19 | 8-May-19 | 20-May-19 | 30-May-18 | GoP | 130,743.63 | 130,743.63 | | |
| A.01.a, A.01.b,A.02.a, A.02.b, A.02.c, A.03.b, A.03.c, A.03.d.1, A.03.d.3, A.03.g.1, A.03.g.3, A.03.g.4 | Common Eletrical Supplies/Office Supplies and Devices/Office Equipment /Common Computer Supplies/Consumables/Common Janitorial Supplies (4th Quarter) | All Services | | NP-53.5 Agency-to- Agency | | N/A | | | GoP | 216,959.62 | 216,959.62 | | to be purchased from the Procurement Service |

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|---|--|------------------------------|--------------|---------------------------------|--|------------------|-----------------|------------------|-----------------|------------------------|--------------|--------------|---|
| | | | | | Ads/Post of ITB | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| A.01.a, A.01.b,A.02.a, A.02.b, A.02.c, A.03.b, A.03.c, A.03.d.1, A.03.d.3, A.03.g.1, A.03.g.3, A.03.g.4 | Electrical Supplies/Office Supplies and Devices/Office Equipment /Common Computer Supplies/Consumables,Parts, peripherals, Janitorial Supplies (4th Quarter) | All Services | | Competitive Bidding | 18-Jul-19 | 7-Aug-19 | 14-Aug-19 | 24-Aug-19 | GoP | 50,065.54 | 50,065.54 | | |
| A.01.a | 1 unit Vehicle | Admin. Division | | Competitive Bidding | 15-Nov-18 | 12-Dec-18 | 4-Jan-19 | 14-Jan-19 | GoP | 2,100,000.00 | | 2,100,000.00 | |
| A.03.g.1, A.02.b | 12 units Action Camera, Camera Parts & Spotting Scope | Enforcement Div. | | Competitive Bidding | 16-Jan-19 | 6-Feb-19 | 12-Feb-19 | 22-Feb-19 | GoP | 2,124,547.00 | 44,547.00 | 2,080,000.00 | NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM |
| A.03.g.1 | 19 units Andriod OPS | Enforcement Div. | | Competitive Bidding | 16-Jan-19 | 6-Feb-19 | 12-Feb-19 | 22-Feb-19 | GoP | 760,000.00 | | 760,000.00 | |
| A.03.g.1 | 12 units Drone | Enforcement Div. | | Competitive Bidding | 16-Jan-19 | 6-Feb-19 | 12-Feb-19 | 22-Feb-19 | GoP | 1,200,000.00 | | 1,200,000.00 | |
| A.03.g.1 | 6 units Night Vision Binocular | Enforcement Div. | | Competitive Bidding | 16-Jan-19 | 6-Feb-19 | 12-Feb-19 | 22-Feb-19 | GoP | 120,000.00 | | 120,000.00 | |
| A.03.g.1 | 26 units Two -Way Handheld Radio | Enforcement Div. | | Competitive Bidding | 16-Jan-19 | 6-Feb-19 | 12-Feb-19 | 22-Feb-19 | GoP | 780,000.00 | | 780,000.00 | |
| A01.a | Checks, Official Receipts and Other Accountable Forms | Admin. Division | | NP-53.5 Agency-to-Agency | | N/A | | | GoP | 33,600.00 | 33,600.00 | | |
| A.02.b, A.02.a, A.02.d.1, | Printing of IEC Materials/Newsletters/Magazines/ Tarpaulin (1st & 2nd Quarter) | RPAO | | NP-53.9 Small Value Procurement | Jan-June | N/A | Jan-June | Jan-June | GoP | 216,255.00 | 216,255.00 | | |
| A.02.b | Printing of IEC Materials/Newsletters/Magazines/ Tarpaulin (3rd & 4th Quarter) | RPAO | | NP-53.9 Small Value Procurement | July-Dec. | N/A | July-Dec. | July-Dec. | GoP | 295,090.00 | 295,090.00 | | |
| A.01.a, A.02.b, A.01.b | Various Training Kits and Token for Speakers | FD, ORD, HRD, RPAO | | NP-53.9 Small Value Procurement | various dates | N/A | various dates | various dates | GoP | 402,000.00 | 402,000.00 | | |
| A.03.d.1 | Hiring Of Vehicles (1st & 2nd Quarter) | CDD | | NP-53.9 Small Value Procurement | various dates | N/A | various dates | various dates | GoP | 66,000.00 | 66,000.00 | | |
| A.03.d.1 | Hiring Of Vehicles (3rd & 4th Quarter) | CDD | | NP-53.9 Small Value Procurement | various dates | N/A | various dates | various dates | GoP | 116,000.00 | 116,000.00 | | |
| A.03.c. | Hiring of Van/dropside truck/crew cab (April to November 2019) | Surveys and Mapping Division | | Competitive Bidding | 16-Jan-19 | 6-Feb-19 | 12-Feb-19 | 22-Feb-19 | GoP | 1,600,000.00 | 1,600,000.00 | | Land Evaluation |
| A.01.b | First Aid Kit Supplies/Medical Kit (Medicines, etc.) | HRD/NGP | | NP-53.9 Small Value Procurement | 10-May-19 | N/A | 17-May-19 | 22-May-19 | GoP | 52,915.84 | 52,915.84 | | |
| A.01.a | Vehicle Repair and Maintenance | Admin. Division | | NP-53.9 Small Value Procurement | various months | N/A | various months | various months | GoP | 445,000.00 | 445,000.00 | | |

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|--|--|------------------------------|--------------|---------------------------------|--|------------------|-----------------|------------------|-----------------|------------------------|--------------|----|---|
| | | | | | Ads/Post of ITB | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| A.01.a | Fuel, Oil, Lubricants | All Services | | Direct Contracting | various months | n/a | various months | various months | GoP | 300,000.00 | 300,000.00 | | |
| A.03.c, A.03.d.1, A.03.d.2 | 15 pcs. Plywood , 15 pcs. drawer lock, Crowbar, hacksaw, hammer & trowel | NGP/SMD | | NP-53.9 Small Value Procurement | N/A | N/A | 14-Jan-19 | 21-Jan-19 | GoP | 46,255.00 | 46,255.00 | | National Greening Program/Land Evaluation |
| A.03.d.1 | 1 unit bulettin board | NGP | | NP-53.9 Small Value Procurement | N/A | N/A | 14-Jan-19 | 21-Jan-19 | GoP | 9,000.00 | 9,000.00 | | National Greening Program |
| A.03.c | Construction materials for the construction monuments (2nd Qtr) | Surveys and Mapping Division | | NP-53.9 Small Value Procurement | 12-Mar-19 | N/A | 20-Mar-19 | 27-Mar-19 | GoP | 403,668.70 | 403,668.70 | | Land Evaluation |
| A.03.c | Construction materials for the construction monuments (3rd Qtr) | Surveys and Mapping Division | | NP-53.9 Small Value Procurement | 14-May-19 | N/A | 17-May-19 | 24-May-19 | GoP | 403,668.70 | 403,668.70 | | Land Evaluation |
| A.03.c | Construction materials for monuments (4th Qtr) | Surveys and Mapping Division | | NP-53.9 Small Value Procurement | 10-Sep-14 | N/A | 13-Sep-19 | 20-Sep-19 | GoP | 269,112.47 | 269,112.47 | | Land Evaluation |
| A.03.d.1 | 1 unit weighing scale | CDD | | NP-53.9 Small Value Procurement | N/A | N/A | 17-Jan-19 | 19-Jan-19 | GoP | 8,250.00 | 8,250.00 | | Protected Area |
| A.03.d.1 | 10 pcs. Digital Caliper | CDD | | NP-53.9 Small Value Procurement | N/A | N/A | 17-Jan-19 | 19-Jan-19 | GoP | 8,789.00 | 8,789.00 | | Protected Area |
| A.01.b, A.01.a, A.03.c, A.02.a, A.02.b | Catering Services - trainings and meetings within Baguio City (1st Quarter) | AD, FD, ED, LPDD, PMD,RPAO | | Competitive Bidding | 15-Nov-18 | 12-Dec-18 | 4-Jan-19 | 4-Jan-19 | GoP | 1,100,000.00 | 1,100,000.00 | | |
| A.01.b, A.01.a, A.03.c, A.02.a, A.02.b, A.03.d.1 | Catering Services including use of venue and accommodation (Trainings and meetings to be conducted within Baguio City)- 1st Quarter | AD, FD, ED, LPDD, PMD,RPAO | | Competitive Bidding | 15-Nov-18 | 12-Dec-18 | 4-Jan-19 | 4-Jan-19 | GoP | 707,500.00 | 707,500.00 | | |
| A.02.b, A.02.a, A.02.d.1 | Catering Services including use of venue and accommodation (Trainings and meetings to be conducted outside Baguio City)- 1st Quarter | AD, FD, ED, LPDD, PMD,RPAO | | NP-53.9 Small Value Procurement | various dates | N/A | various dates | various dates | GoP | 553,000.00 | 553,000.00 | | |
| A.01.b, A.01.a, A.03.c, A.02.a, A.02.b | Catering Services - trainings and meetings within Baguio City (2nd Quarter) | AD, FD, ED, LPDD, PMD,RPAO | | Competitive Bidding | 16-Jan-19 | 6-Feb-19 | 12-Feb-19 | 22-Feb-19 | GoP | 1,505,400.00 | 1,505,400.00 | | |
| A.01.b, A.01.a, A.03.c, A.02.a, A.02.b, A.03.d.1 | Catering Services including use of venue and accommodation (Trainings and meetings to be conducted within Baguio City)-2nd Quarter | AD, FD, ED, LPDD, PMD,RPAO | | Competitive Bidding | 16-Jan-19 | 6-Feb-19 | 12-Feb-19 | 22-Feb-19 | GoP | 755,000.00 | 755,000.00 | | |

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|--|--|----------------------------------|--------------|---------------------------------|--|------------------|-----------------|------------------|-----------------|------------------------|--------------|----|---|
| | | | | | Ads/Post of ITB | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| A.02.b, A.02.a, A.02.d.1 | Catering Services including use of venue and accommodation (Trainings and meetings to be conducted outside Baguio City)- 2nd Quarter | HRD, CDD | | NP-53.9 Small Value Procurement | various dates | N/A | various dates | various dates | GoP | 150,000.00 | 150,000.00 | | |
| A.01.b, A.01.a, A.03.c, A.02.a, A.02.b | Catering Services - trainings and meetings within Baguio City (3rd Quarter) | AD, FD, ED, LPDD, PMD, RPAO, CDD | | Competitive Bidding | 15-Mar-19 | 10-Apr-19 | 17-Apr-19 | 26-Apr-19 | GoP | 1,167,000.00 | 1,167,000.00 | | |
| A.01.b, A.01.a, A.03.c, A.02.a, A.02.b, A.03.d.1 | Catering Services including use of venue and accommodation (Trainings and meetings to be conducted within Baguio City)-3rd Quarter | AD, FD, ED, LPDD, PMD, RPAO, CDD | | Competitive Bidding | 15-Mar-19 | 10-Apr-19 | 17-Apr-19 | 26-Apr-19 | GoP | 842,000.00 | 842,000.00 | | |
| A.01.b, A.01.a, A.03.c, A.02.a, A.02.b | Catering Services - trainings and meetings within Baguio City (4th Quarter) | AD, FD, ED, LPDD, PMD, RPAO, CDD | | Competitive Bidding | 15-Aug-19 | 4-Sep-19 | 11-Sep-19 | 21-Oct-19 | GoP | 1,063,000.00 | 1,063,000.00 | | |
| A.01.b, A.01.a, A.03.c, A.02.a, A.02.b, A.03.d.1 | Catering Services including use of venue and accommodation (Trainings and meetings to be conducted within Baguio City)-4th Quarter | AD, FD, ED, LPDD, PMD, RPAO, CDD | | Competitive Bidding | 15-Aug-19 | 4-Sep-19 | 11-Sep-19 | 21-Oct-19 | GoP | 640,000.00 | 640,000.00 | | |

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