BIDS AND AWARDS COMMITTEE-SPECIAL PROJECT

INTEGRATED NATURAL RESOURCES AND ENVIRONMENTAL MANAGEMENT PROJECT (INREMP)
ADB-IFAD LOAN No. 2957 PH

REQUEST FOR EXPRESSIONS OF INTEREST FOR LIVELIHOOD AND ENTERPRISE DEVELOPMENT ASSISTING PROFESSIONAL

The Government of the Philippines, through the Department of Environment and Natural Resources (DENR), availed a loan from the Asian Development Bank (ADB) and International Fund for Agricultural Development for the Integrated Natural Resources and Environmental Management Project (INREMP) and intends to apply part of the loan proceeds to payments under the contract for the Project Field Staff and Assisting Professionals.

The Integrated Natural Resources and Environmental Management Project (INREMP) (hereinafter referred to as Project) will address unsustainable watershed management in four priority river basins which include the Chico River Basin in the Cordillera Administrative Region (CAR), with particular focus on indigenous peoples and resource-poor communities. The project will reduce and reverse degradation of watersheds and associated environmental services caused by forest denudation and unsustainable farming practices.

The Project has four components which correspond to the outputs consolidated based on extensive consultations with stakeholders and beneficiaries. The Components are the following: Component 1: River Basin and Watershed Management and Investment Planning; Component 2: Smallholder and institutional investments in forest protection and conservation, reforestation, rehabilitation and improvement of rural infrastructure; Component 3: Strengthening of river basin and watershed management capacity and related governance mechanisms. Component 4: Project management and support services.

NATURE OF SERVICES

In accordance with the ADB procurement guidelines, Assisting Professionals (AP) will be recruited and contracted individually to assist the National Project Coordinating Office (NPCO) and the Project's field offices: namely, the Regional Project Coordinating Office (RPCO), Provincial Project Management Offices (PPMO) and the Watershed Management Project Coordinating Offices (WMPCO), in their day-to-day operations during Project implementation.

The Assisting Professional - Livelihood and Enterprise Development will be based at the Regional Project Coordinating Office (RPCO), Cordillera Administrative Region (CAR), Philippines covering the Provinces of Apayao, Benguet, Ifugao, Kalinga and Mountain Province and will be recruited and contracted individually. He/she will assist mainly in the implementation and monitoring of the Project's livelihood enhancement support subprojects, specifically on the following:

1. Multipurpose drying pavement construction and management;
2. Water facilities for irrigation and household use management;
3. Small construction, i.e. warehouses, post harvest facilities, housing for livelihood equipments facilities/processors;
4. Agricultural machineries management; and
5. Food processing to enhance value of priority crops for processing.
The individual contract will be for a period of 12 months and may be renewed until the end of the project period, depending on the individual’s performance. Under the initial contract of the individual specialist, there will be a probation period of three (3) months, after which the individual’s performance will be assessed by the NPCO or by the concerned Field Office. Unsatisfactory performance during the probationary period or during the contract period shall cause immediate termination or non-renewal of Contract.

QUALIFICATIONS

Livelihood and Enterprise Development-AP (River Basin Based)

The Livelihood and Enterprise Development-Assisting Professional shall report to the Regional Executive Director under the direct supervision of the RPCO Focal Person on a fulltime basis, perform tasks and render the services needed in accordance with respective the Contract and TOR. He/she shall possess the following qualification:

- The Livelihood and Enterprise Development-Assisting Professional must be a graduate in agriculture related, agricultural or natural resource economics, forestry or business related course;
- Prior field-based experience and context familiarity with rural business development, developing marketing strategies, working with buyers and linking small farmers to institutional markets;
- With knowledge or experience in business financial planning and profitability analysis
- Having a Master’s degree related to the position is an advantage;
- Fluent in English and able to speak one or more local dialects (Ilokano and other local dialects) of the area he/she will be assigned;
- Experience in NRM or resource-based related projects is an advantage;
- At least five years’ experience as a consultant/assisting professional or practitioner in rural enterprise planning, market linkage and value chains, product development and marketing; and
- Physically fit and willing to render technical assistance in upland areas.

Attached are the corresponding TOR of the Assisting Professional position. In this regard, the DENR-CAR now calls for the submission of Expressions of Interest from potential applicants to indicate their interest in providing the services needed and provide information indicating that they are qualified to perform the services.

Additional information regarding the recruitment of the Individual Consultant can be accessed through ADB Consulting Services Notice (CSRN).

Interested applicants are advised to visit and register at Asian Development Bank (ADB) Consulting Services Recruitment Notice (CSRN) and may obtain a checklist of the requirements and further information from the Regional Bids and Awards Committee for Special Project Secretariat, DENR-CAR, Regional Office, DENR Compound, Gibraltar Rd., Pacdal., Baguio City, with telephone number 074-424-8509, Monday thru Friday from 8:00 am to 5:00 p.m.

Interested applicants must submit his/her Letter of Intent/Expression of Interest, along with his/her curriculum vitae, with supporting documents as required addressed to the undersigned c/o BAC Secretariat for Special Project at DENR-CAR, DENR Compound, Gibraltar Rd., Pacdal, Baguio City not later than 5:00 PM on May 27, 2019. Opening of bids shall be on May 28, 2019 at 9:30 AM at DENR-CAR Conference Hall, DENR Compound, Gibraltar Rd., Pacdal., Baguio City.

The DENR reserves the right to reject any or all bids, waive any defects found therein, and accept the bids as may be considered most qualifying and advantageous to the government and to annul the bidding process without incurring liability to the bidders.

AUGUSTO D. LAGON, CESO IV
Chairman, RBAC for Special Project
Terms of Reference
Livelihood and Enterprise Development Assisting Professional
(for the Upper River Basin of INREMP)

A. Project Context

INREMP is a seven-year project (2013-2020) which addresses unsustainable watershed management in four (4) priority river basins: (i) Chico River Basin in the Cordillera Administrative Region (CAR), Northern Luzon; (ii) Wahig–Inabanga River Basin on the island of Bohol in Region 7; (iii) Lake Lanao Basin in the province of Lanao del Sur in the Autonomous Region in Muslim Mindanao (ARMM); and (iv) Upper Bukidnon River Basin in Bukidnon and Misamis Oriental provinces in Northern Mindanao (Region 10).

The Project impact will be: improved condition of watersheds generating livelihood benefits in the four Upper River Basins (URBs); while the outcome will be: increased rural household incomes and Local Government Unit (LGU) revenues in selected watersheds in the four (4) URBs. The Project has four (4) components around which its expected physical and tangible “outputs” are organized: 1: River basin and watershed management and investment planning; 2: Smallholder and institutional investments in forest protection and conservation, reforestation, rehabilitation and improvement of rural infrastructure; 3: Strengthening of river basin and watershed management capacity and related governance mechanisms; and 4: Project management and support services.

B. Objective/ Purpose of the Assignment:

Based on the findings and recommendations of the ADB Midterm Review Mission, the livelihood interventions, which are packaged with the small rural infrastructure investments, will be expanded to support household-level livelihood activities within the four (4) URBs. Under the re-alignment option of the INREMP, the livelihood intervention will be one of the major intervention alongside with NRM and RI.

Currently, the INREMP lacks the expertise for the intended expansion of livelihood interventions. Although the option to partner with the Department of Trade and Industries (DTI), private entities, academe or NGOs, will be pursued, the need for on-the-ground technical inputs/ assistance is fundamental to ensure that sustainability and accountability of the expanded livelihood intervention are pursued.

The Livelihoods and Enterprise Development Assisting Professional (LEDAP) will be responsible for coordinated implementation of the INREMP’s livelihood enhancement interventions towards the improved benefit of INREMP to local communities. Responsibility of the LEDAP will also include the effective implementation of all the provisions in the Livelihood Enhancement Support Technical Bulletin.

C. Scope of Work:

1. Based on the livelihood and enterprise development proposals prepared reassess the profitability of DENR-led LES and facilitate updating/enhancement as necessary.

2. In coordination with ICRAF, identify and establish scalable linkages with appropriate market and value chain representatives for local products and services that were selected by the POs/IPOs for INREMP support.

3. In coordination with the WMPCO and PPMO concerned staff, assist the POs/IPOs in complying the required documents in the procurement of equipment and related items for their LES.

4. Assist the POs/IPOs in implementing their livelihood and enterprise development projects by linking them with buyers, traders, and processors to sell their produce.

5. Coordinate with the LGU, Department of Trade Industry, ICRAF’s Regional coordinator related to Livelihood local activities and other institutions that can provide capacity building activities to POs/IPOs to improve quality and increase production of their produce.

6. Conduct price monitoring of the commodities identified as priority sector in each URB.

7. Assist in the conduct of capacity building in financial management.
8. Coordinate with the INREMP Safeguards Specialist to ensure that INREMP support for livelihoods and enterprise development will serve the needs of women and other disadvantaged households, and will not have adverse environmental and social impacts.

9. In conjunction with the INREMP M&E Officers, and Project Consultants assist in the development of appropriate participatory monitoring tools and procedures for the livelihoods and enterprise development subprojects, and in the implementation of regular internal monitoring. Based on regular internal monitoring, identify emerging problems/issues and rapidly implement strategies to resolve the same.

10. In conjunction with the TA-PMIC IEC Specialist, develop appropriate media to support the successful implementation and further adoption of INREMP supported livelihoods and enterprise development activities.

11. Perform other functions as may be assigned by his/her immediate supervisor.

D. Engagement Duration: First Contract - 12 person months (Full Time/Time-based) subject to renewal

E. Place of Assignment: URB-based

F. Proposed Professional fee: PhP 50,000.00/month

G. Entitled to Out-of-Pocket Expenses when on Official Travel Maximum of PhP 10,000.00 per month

H. Qualifications:
   - Graduate in agriculture related, agricultural or natural resource economics, forestry or business related course
   - Prior field-based experience and context familiarity with developing marketing strategies, working with buyers and linking small farmers to institutional markets
   - With basic knowledge or experience in business financial planning and profitability analysis
   - Having a Master’s degree related to the position is an advantage
   - Fluent in English and able to speak one or more local dialects (Ilocano and other local dialects) of the area he/she will be assigned
   - Experience in NRM or resource-based related projects is an advantage
   - At least five years’ experience as a consultant/assisting professional or practitioner in rural enterprise planning, market linkage and value chains, product development and marketing
   - Physically fit and willing to render technical assistance in upland areas